Activity 10-1 EXAMPLE Statement of Work

Statement of Work (v.2/6/08) - Shoe Assist Device

**Team**

John Smith, Mary Jones, Harry Black, Sam White, Priscilla Brown, Tom Grey

**Semester Objectives**

* 1. Design and build a working device for the project sponsor similar to the one originally made for him that no longer functions
	2. Perform engineering analyses and tests to guide design of a second phase superior device
	3. Design and construct and deliver the second phase device that significantly shortens the time for the project sponsor to put on his shoes
	4. Generalize the basic design to work for others who face similar challenges
	5. Research and evaluate advanced solutions involving automation, sensor implementation to the shoe assist problem

**Approach**

Rapidly produce a simple device out of easily manipulated material that the project sponsor can actually use. Observe the device in use and use the lessons learned to develop a second generation device for the project sponsor and a generic concept that can address a broad spectrum of people with related disabilities.

**Deliverables and Dates**

1. Fabricate and deliver first device to the project sponsor (1/26)
2. Results of engineering analyses and tests (2/15)
3. Second generation device design approved (3/1)
4. Second generation device fabricated and delivered to the project sponsor (3/31)
5. Document Test results from the project sponsor’s use of second generation device (3/15)
6. Report on evaluation of applicability of advanced technology (4/15)
7. Prototype of more general use shoe assist device.

**SOW Instructions**

The above is an example of a Statement of Work. Using the review notes as a guide, update this with the proper information for your team project.

When you have finished, please delete all the review notes and this section of instructions!